

Sponsorship Application Form (No. :)

Part 1 – Details of organization

For Office Use Only

Organization name	
Nature of the organization	
Organization website	
Name of event	
Event date and time	
Event venue	
Target group and no. of audience	
Logo acknowledge on materials	Add the logo (e-print/e-banner) to product / Post on the social media platforms (e.g.Facebook/Instagram) / Promote in website / Link up e-print website
e-print or designeasy a/c	No / Yes (a/c no. : _____)
Sponsored by e-print before?	No / Yes (Date : _____)
Membership of HKCSS?	No / Yes (a/c no. : _____)

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Date: _____

Part 2 – Details of printing materials

- The organization/applicant has to quote the price of those sponsored materials from e-print self-service platform, telephone hotline (Tel. 2344 6668) or email (quote@e-print.com.hk) and fill the quotation number as follows.
- Please write the details separately if the item has two models.

	Quotation No.	Product Name	Size	Paper	Finishing item	Quantity	Price	
1							\$	
2							\$	
3							\$	
4							\$	
5							\$	
6							\$	
Order date :							Total price :	\$

Organization name		Name	
Authorized Signature with Company Chop		Tel	
		Email	
		Date	

Terms and Conditions :

- Sponsorship does not include NCR Receipt Booklets, Paper/ Kraft Paper/ Non-Woven Bags, Crystal Trophies, Pre-ink Stamps, Special Label and Plastic Folders (Model PP04-PP07).
- e-print and e-banner logo are required to be displayed on all printing materials and channels.
- Successful applicant must agree to provide photo of the event to our company and authorized to use the photo in our company website and social media platform.
- The applicant has to submit the application before 10 working days of the event and late submission will not be accepted.
- If you have not received the email within 7 working days after submitted the application form, your application may have been rejected.
- The amount will be adjusted when the applicant change the content of application.
- e-print reserves the right to change these terms and conditions or terminate this sponsorship requested at any time without prior notice.
- If there is any inconsistency or ambiguity between the English version and the Chinese version, the Chinese version shall prevail.
- In the event of dispute, the decision of e-print should be final and conclusive.