

將 InDesign 轉換成 PDF ...



Step .1 頁面設定 (以標準 A4 書刊為例)

Document Setup

Number of Pages: 1 ☒ Facing Pages ☐ Master Text Frame

Page Size: A4

Width: 210 mm Orientation:

Height: 297 mm

Bleed and Slug

	Top	Bottom	Inside	Outside
Bleed:	3 mm	3 mm	3 mm	3 mm
Slug:	0 mm	0 mm	0 mm	0 mm

將頁面設定為成品尺寸

標準 A4 書刊: 成品: 210X297mm、出血: 每邊 3mm (所有書刊均需 3mm 或以上)

*InDesign 擁有非常強大的功能, 在書刊排版方面更有其獨特的優點。
設計製作時只需將出血置於頁面之外, 並設定相應出血參數即可。

Step .2 轉存為 PDF

Export

儲存於 (I): 保諾時

如何將 InDesign 轉換成 PDF

點選上方功能列
> 檔案
> 轉存
> 選取存檔類型為 Adobe PDF
> 填寫相應檔名
並按下<儲存>

檔名 (N): 如何將 InDesign 轉換成 PDF.pdf

存檔類型 (T): Adobe PDF

儲存 (S) 取消

Use Adobe Dialog

Step .3 儲存 Adobe PDF 設定 > 一般

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

相容性: Acrobat 5 (PDF 1.4)

Description: [Based on "High Quality Print"] Use these settings to create Adobe PDF documents for quality printing on desktop printers and proofers. Created PDF documents can be opened with Acrobat and Adobe Reader 5.0 and later.

Pages

☒ All ☐ Range: 1 ☐ Spreads

頁面: 全部
其它均不勾選

Options

☐ Embed Page Thumbnails ☐ View PDF after Exporting

☐ Optimize for Fast Web View ☐ Create Acrobat Layers

☐ Create Tagged PDF

Export Layers: Visible & Printable Layers

Include

☐ Bookmarks ☐ Non-Printing Objects

☐ Hyperlinks ☐ Interactive Elements

☐ Visible Guides and Baseline Grids

Multimedia: Use Object Settings

Save Preset... Export Reset

Step .4 儲存 Adobe PDF 設定 > 壓縮

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

Compression

Color Images

Bicubic Downsampling to: 800 pixels per inch

for images above: 1200 pixels per inch

Compression: Automatic (JPEG) Tile Size: 128

Image Quality: Maximum

Grayscale Images

Bicubic Downsampling to: 800 pixels per inch

for images above: 1200 pixels per inch

Compression: Automatic (JPEG) Tile Size: 128

Image Quality: Maximum

Monochrome Images

Bicubic Downsampling to: 1200 pixels per inch

for images above: 1800 pixels per inch

Compression: CCITT Group 4

☒ Compress Text and Line Art ☒ Crop Image Data to Frames

壓縮: 設定點陣影像的各項參數, 以確保點陣影像能以高品質及高壓縮比輸出

Save Preset... Export Reset

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Kwun Tong Shop

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將 InDesign 轉換成 PDF ...



Step .5 儲存 Adobe PDF 設定 > 標記與出血

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

General

Compression

Marks and Bleeds

Output

Advanced

Security

Summary

Marks and Bleeds

Marks

☐ All Printer's Marks Type: Default

☐ Crop Marks Weight: 0.25 pt

☐ Bleed Marks Offset: 2.117 mm

☐ Registration Marks

☐ Color Bars

☐ Page Information **標記：均不勾選**

Bleed and Slug

☒ Use Document Bleed Settings

Bleed:

Top: 3 mm Inside: 3 mm

Bottom: 3 mm Outside: 3 mm

☐ Include Slug Area

Save Preset... Export Reset

Step .6 儲存 Adobe PDF 設定 > 輸出

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

General

Compression

Marks and Bleeds

Output

Advanced

Security

Summary

Output

Color

Color Conversion: No Color Conversion

Destination: N/A

Profile Inclusion Policy: Don't Include Profiles

☐ Simulate Overprint Ink Manager...

PDF/X

Output Intent Profile Name: N/A

Output Condition Name: N/A

Output Condition Identifier: N/A

Registry Name: N/A

Description

Position the pointer over a heading to view a description.

顏色：

- > 色彩轉換：無轉換
- > 描述檔包含策略：不要包含描述檔

Save Preset... Export Reset

Step .7 儲存 Adobe PDF 設定 > 進階

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

General

Compression

Marks and Bleeds

Output

Advanced

Security

Summary

Advanced

Fonts

Subset fonts when percent of characters used is less than: 100%

All fonts with appropriate embedding bits will be embedded.

OPI

Omit for OPI: ☐ EPS ☐ PDF ☐ Bitmap Images

Transparency Flattener

Preset: [High Resolution]

☐ Ignore Spread Overrides

Job Definition Format (JDF)

☐ Create JDF File Using Acrobat

Requires Adobe Acrobat 7.0 Professional or later to be installed. Checking this option automatically deselects the "Spreads" option in the General panel.

Save Preset... Export Reset

進階：不用設定

Step .8 儲存 Adobe PDF 設定 > 保全

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

General

Compression

Marks and Bleeds

Output

Advanced

Security

Summary

Security

Encryption Level: High (128-bit RC4) - Compatible with Acrobat 5 and Later

Document Open Password

☐ Require a password to open the document

Document Open Password:

Permissions

☐ Use a password to restrict printing, editing and other tasks

Permissions Password:

This password is required to open the document in PDF editing applications.

Printing Allowed: High Resolution

Changes Allowed: Any except extracting pages

☒ Enable copying of text, images and other content

☒ Enable text access of screen reader devices for the visually impaired

Save Preset... Export Reset

保全：不用設定

Step .9 儲存 Adobe PDF 設定 > 摘要

Export Adobe PDF

Adobe PDF Preset: [High Quality Print] (modified)

Standard: None Compatibility: Acrobat 5 (PDF 1.4)

General

Compression

Marks and Bleeds

Output

Advanced

Security

Summary

Summary

Description: [Based on High Quality Print] Use these settings to create Adobe PDF documents for quality printing on desktop printers and proofers. Created PDF documents can be opened with Acrobat and Adobe Reader 5.0 and later.

Options:

PDF Preset: [High Quality Print] (modified)

Compatibility: Acrobat 5 (PDF 1.4)

Presets Only Checkboxes: None

General

Compression

Marks and Bleeds

Output

Advanced

Security

Warnings:

Save Summary... Export Reset

完成設定並按下<轉存>

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